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| **Team Member** | | | |
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| **Terms & Conditions** | | TBA |  |
| **GRADE** | | G4 | Permanent position |
|  | | Grading Progression | Will be assessed upon performance reviews. |
| **HOURS** | | 37 hrs per week | Overtime / Flexible hours and shift working will be required when the work ramps up to full production |
| **MAIN TASKS / DUTIES / RESPONSIBITLITIES** | | | |
|  | | * Ensuring Health & Safety requirements are adhered to for self and others at all times. * Ensuring processed parts conform to drawing. * Ensuring parts are processed in the allowed time. * Ensuring all documentation is accurate. * Supporting the area in carrying out alternative tasks as required. * Supporting other team-members as required.   + Achieving Production / Arrears / Quality / Efficiency targets as identified by Production Management. | |
| **EXPERIENCE AND QUALIFICATIONS** | | | |
| DESIRABLE | | * NVQ in Engineering manufacture or equivalent / Advanced Modern Apprenticeship * Previous experience of working in an engineering environment. * English Language and Maths to GCSE grade C or above * Computer Literate (ideally with a recognised qualification) * Experience in the use of standard measurement equipment. * Can demonstrate good numeric skills. | |
| Essential | | * Dependable, responsible contributor who’s committed to excellence and success * Good interpersonal skills, (team-worker) * Prepared to follow procedures * Eye for detail * Target orientated * Diligent | |
| REPORTS TO | | Performance Supervisor / Shift Leader | |
| **PROBATIONARY PERIOD** | | | |
|  | | All employees in new jobs are required to undergo a six month probationary period, during which suitability for the position is assessed. | |
| **HEALTH AND SAFETY** | | | |
|  | | All employees are responsible for reading, understanding and carrying out the requirements of the company’s Health and Safety policy and for informing a relevant person if they become aware of any non-compliance with the policy or of any identified training need. | |
| **CONTINUAL DEVELOPMENT** | | | |
|  | | The company requires individuals to identify and analyse their own training and development needs and to actively participate in the design of a development plan to meet these needs and the needs of the company. This should be achieved through the appraisal process.  Employees should recognise and take advantage of development opportunities and should periodically review their own progress towards meeting previously agreed goals. | |