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| **Tool Room Machinist** |
| **CLOSING DATE** | 30-9-21 |
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| **JOB SUMMARY** |
| **Terms & Conditions** | TBA |  |
| **GRADE** | Grade 8 – Flexible Dependent on Experience | Permanent position |
| **HOURS** | Day shift - 37 hrs per week  | Overtime / extra hours and shift working will be required  |
| **MAIN TASKS / DUTIES / RESPONSIBITLITIES** |
|  | * + Machining of Jigs, Fixtures and Swage Dies.
	+ Machining / Grinding tooling, such as inserts etc, and ensuring its availability according to the production program.
	+ Liaising with Team Leaders.
	+ Liaising with Engineering.
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| **EXPERIENCE AND QUALIFICATIONS** |
| DESIRABLE | Machining experience (manual and cnc) |
| **JOB CONTEXT** |
| REPORTS TO | Tool Room Manager |
| **PROBATIONARY PERIOD** |
|  | All employees in new jobs are required to undergo a six month probationary period, during which suitability for the position is assessed. |
| **HEALTH AND SAFETY** |
|  | All employees are responsible for reading, understanding and carrying out the requirements of the company’s Health and Safety policy and for informing a relevant person if they become aware of any non-compliance with the policy or of any identified training need. |
| **CONTINUAL DEVELOPMENT** |
|  | The company requires individuals to identify and analyse their own training and development needs and to actively participate in the design of a development plan to meet these needs and the needs of the company. This should be achieved through the appraisal process.Employees should recognise and take advantage of development opportunities and should periodically review their own progress towards meeting previously agreed goals. |