

<b>JOB TITLE</b>	Bench Team Member	
<b>SUMMARY/MAIN FUNCTION</b>	<p>Applicants should be able to read Engineering drawings, use standard hand-tools and general measuring equipment and have good dexterity skills.</p> <p>Tasks will be varied, covering all aspects of Bench work from general deburring of components to the assembly of complex products.</p>	
<b>REPORTS TO</b>	Performance Supervisor	
<b>DETAILS</b>	<ul style="list-style-type: none"> <li>) Permanent position</li> <li>) Full time 37 hours per week (overtime as required)</li> <li>) 3 Shift rotation</li> <li>) Commencing salary Grade 6 (£18,200 per annum, excluding shift premium)</li> <li>)</li> </ul>	
<b>MAIN DUTIES AND RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>) General deburring duties</li> <li>) Assembling of complex parts to specified requirements</li> <li>) Single-piece / batch work</li> <li>) Ensuring processed parts conform to drawing</li> <li>) Ensuring parts are processed in the allowed time</li> <li>) Ensuring all documentation is accurate</li> <li>) Supporting the area in carrying out alternative tasks as required</li> <li>) Supporting other team-members as required</li> <li>) Achieving Production / Arrears / Quality / Efficiency targets as identified by Production Management</li> </ul>	
<b>EXPERIENCE</b>	<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>• Dependable, responsible contributor who's committed to excellence and success</li> <li>• Good interpersonal skills, (team-worker)</li> <li>• Prepared to follow procedures</li> <li>• Eye for detail</li> <li>• Target orientated</li> <li>• Diligent</li> </ul>	<p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• NVQ in Engineering manufacture or equivalent / Advanced Modern Apprenticeship</li> <li>• Previous experience of working in an engineering environment.</li> <li>• English Language and Maths to GCSE grade C or above</li> <li>• Computer Literate (ideally with a recognised qualification)</li> <li>• Experience in the use of standard measurement equipment.</li> <li>• Can demonstrate good numeric skills.</li> </ul>

**MinebeaMitsumi**

*Passion to Create Value through Difference*

**Job Description**